

☐ (Obligee NOD)

**Iowa Department of Human Services**  
**☐ AMENDED**  
**NOTICE OF DECISION TO SATISFY DELINQUENT CHILD SUPPORT**  
**COVER LETTER**

Date: \_\_\_\_\_

Case Number: \_\_\_\_\_

Obligor: \_\_\_\_\_

To:

Person(s) Receiving Support: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ \_\_\_\_\_

The attached ☐ amended notice is to tell you the action the Child Support Recovery Unit (the Unit) took as a result of your satisfaction request.

If you have any questions about this letter or the enclosed ☐ amended notice, please contact the Unit listed below.

Child Support Recovery Unit  
Worker Name:

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

**Iowa Department of Human Services**  
**☐ AMENDED**  
**NOTICE OF DECISION TO SATISFY DELINQUENT CHILD SUPPORT**

Date: \_\_\_\_\_

Case Number: \_\_\_\_\_

To: \_\_\_\_\_

Obligor: \_\_\_\_\_

Person(s) Receiving Support: \_\_\_\_\_

☐ \_\_\_\_\_

This is an ☐ amended notice about your request to satisfy unpaid child support. The Child Support Recovery Unit (the Unit) takes the following action regarding this request:

☐ **Request accepted.** The Unit accepts your request for satisfaction of unpaid child support owed to you on the following support order(s):

<b>Court Order Number</b>	<b>Date Filed</b>	<b>County</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The Unit will prepare and present to the district court a satisfaction order after 10 days unless you contact the Unit worker named on the cover letter. When the court enters this order, it will satisfy all unpaid support due to \_\_\_\_\_ ☐ in excess of \$\_\_\_\_\_.

☐ and \_\_\_\_\_ ☐ in excess of \$\_\_\_\_\_.

Only the court can satisfy support. When the court has approved the order, we will send you a copy of the satisfaction order.

Note: If a support delinquency is owed to the state of Iowa, another governmental entity or agency of another state, or another individual that amount is still owed and the obligor must continue to pay this delinquency. The Unit can only satisfy unpaid child support debt due the obligee on Iowa orders.

☐ **Request returned.** We are returning your request for satisfaction because the form

☐ did not contain necessary information. The form is being returned to you for completion.

☐ If you still would like to proceed with the satisfaction request please complete \_\_\_\_\_.

☐ If you still would like to go ahead with the satisfaction request, please complete the Satisfaction Affidavit by choosing one of the two options under number four and return the form to the the Unit listed on the cover letter.

☐ \_\_\_\_\_ did not sign the Request and Affidavit Attesting to Satisfy Delinquent Child Support, form 470-3546 as required, or did not have the Affidavit notarized. If you still would like to go ahead with the satisfaction request, please complete and return the form(s) to the Unit listed on the cover letter.

☐ was completed incorrectly

☐ . \_\_\_\_\_ signed on the wrong signature line on the previous request.

☐ . The remaining amount of \$\_\_\_\_\_ you want to reserve as still due to you (not satisfy) is more than the balance owed to you. (See the enclosed form, Instructions For Satisfying Delinquent Child Support, for the updated amount owed to you.)

☐ (Other Reason) \_\_\_\_\_.

Enclosed is a new Request and Affidavit Attesting to Satisfy Delinquent Child Support. If you still want to go ahead with the satisfaction request, please complete and return the new form(s) to the Unit listed on the cover letter.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

**Court Order Number**

**Date Filed**

**County**

- ☐ The satisfaction request is denied because the request was for a support order filed in a state other than Iowa.  
☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.  
☐ The satisfaction request is denied because: \_\_\_\_\_

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

**Court Order Number**

**Date Filed**

**County**

- ☐ The satisfaction request is denied because the request was for a support order filed in a state other than Iowa.  
☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.  
☐ The satisfaction request is denied because: \_\_\_\_\_

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

**Court Order Number**

**Date Filed**

**County**

- The satisfaction request is denied because the request was for a support order filed in a state other than Iowa.  
☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.  
☐ The satisfaction request is denied because: \_\_\_\_\_

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

**Court Order Number**

**Date Filed**

**County**

- ☐ The satisfaction request is denied because the request was for a support order filed in a state other than Iowa.  
☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.  
☐ The satisfaction request is denied because: \_\_\_\_\_

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

***Court Order Number***

***Date Filed***

***County***

- ☐ The satisfaction request is denied because the request was for a support order filed in a state other than Iowa.
- ☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.
- ☐ The satisfaction request is denied because: \_\_\_\_\_

Note: This denial ***does not*** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

If you have any questions about this notice, please contact the local the Unit office listed on the cover letter.

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Policy on Nondiscrimination

This action was taken without regard to race, color, creed, sex, age, physical or mental disability, religion, national origin, or political belief. If you have reason to believe you have been discriminated against for any of the reasons stated above, you may file a complaint with the Iowa Department of Human Services (IDHS) by completing a Discrimination Complaint form. Any IDHS office, institution, or the IDHS Diversity Programs Unit can give you a form. You may also file a complaint with the Iowa Civil Rights Commission (if you feel you were treated differently ***because of*** your race, creed, color, national origin, sex, religion, or disability); or the United States Department of Health and Human Services, Office for Civil Rights.

Iowa Department of Human Services  
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1305 E Walnut  
Des Moines IA 50319-0114

IOWA CIVIL RIGHTS COMMISSION  
211 E Maple St 2nd Fl  
Des Moines IA 50309-1858

US DEPT OF HEALTH AND HUMAN SERVICES  
Office for Civil Rights Region VII  
Federal Bldg Rm 248  
601 E 12th St  
Kansas City MO 64106-2808

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☐ (Obligor's NOD)

**Iowa Department of Human Services**

**☐ AMENDED**

**NOTICE OF DECISION TO SATISFY DELINQUENT CHILD SUPPORT  
COVER LETTER**

Date: \_\_\_\_\_

Case Number(s): \_\_\_\_\_

To:

Obligor: \_\_\_\_\_

Person(s) Receiving Support:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The attached ☐ amended notice is to tell you the action the Child Support Recovery Unit (the Unit) took as a result of the satisfaction request received from \_\_\_\_\_.

If you have any questions about this letter or the enclosed ☐ amended notice, please contact the Unit listed below.

Child Support Recovery Unit

Worker Name:

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

**Iowa Department of Human Services**  
**☐ AMENDED**  
**NOTICE OF DECISION TO SATISFY DELINQUENT CHILD SUPPORT**

Date: \_\_\_\_\_

Case Number(s): \_\_\_\_\_

To: \_\_\_\_\_

Obligor: \_\_\_\_\_

Person(s) Receiving Support: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

This is an ☐ amended notice about the request to satisfy unpaid child support due \_\_\_\_\_ or \_\_\_\_\_ . The Child Support Recovery Unit (the Unit) takes the following action regarding this request:

**Request accepted.** The Unit accepts the request for satisfaction of unpaid child support owed by you to \_\_\_\_\_ ☐ and \_\_\_\_\_ on the following support order(s):

**Court Order Number**

**Date Filed**

**County**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Unit will prepare and present to the district court a satisfaction order after 10 days unless you contact the Unit worker named on the cover letter. When the court enters this order, it will satisfy all unpaid support due to \_\_\_\_\_ ☐ in excess of \$\_\_\_\_\_.

☐ and \_\_\_\_\_ ☐ in excess of \$\_\_\_\_\_.

Only the court can satisfy support. When the court has approved the order, we will send you a copy of the satisfaction order.

Note: If a support delinquency is owed to the state of Iowa, another governmental entity or agency of another state, or another individual that amount is still owed and the obligor must continue to pay this delinquency. The Unit can only satisfy unpaid child support debt due the obligee on Iowa orders.

☐ Amended Notice

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

**Court Order Number**

**Date Filed**

**County**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

**Court Order Number**

**Date Filed**

**County**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

<i>Court Order Number</i>	<i>Date Filed</i>	<i>County</i>
_____	_____	_____

☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

<i>Court Order Number</i>	<i>Date Filed</i>	<i>County</i>
_____	_____	_____

☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

<i>Court Order Number</i>	<i>Date Filed</i>	<i>County</i>
_____	_____	_____

☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

If you have any questions about this notice, please contact the local the Unit office listed on the cover letter.

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***Fair Information Practices Act Disclosure Statement***

The information requested will be used by the Child Support Recovery Unit (the Unit) to determine whether the Unit may proceed with your request to satisfy delinquent child support. Information you provide on this form may appear in court documents and become a matter of public record. Address information may be provided to persons or agencies outside the Department of Human Services, such as process servers, the Internal Revenue Service, credit agencies, and newspapers. All information requested on this form is required. the Unit will not proceed with the satisfaction process if you fail to provide all required information on this form.

**Policy on Nondiscrimination**

This action was taken without regard to race, color, creed, sex, age, physical or mental disability, religion, national origin, or political belief. If you have reason to believe you have been discriminated against for any of the reasons stated above, you may file a complaint with the Iowa Department of Human Services (IDHS) by completing a Discrimination Complaint form. Any IDHS office, institution, or the IDHS Diversity Programs Unit can give you a form. You may also file a complaint with the Iowa Civil Rights Commission (if you feel you were treated differently **because of** your race, creed, color, national origin, sex, religion, or disability); or the United States Department of Health and Human Services, Office for Civil Rights.

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☐ (Assignee's NOD)

**Iowa Department of Human Services**

**☐ AMENDED**

**NOTICE OF DECISION TO SATISFY DELINQUENT CHILD SUPPORT**

Date: \_\_\_\_\_

Case Number: \_\_\_\_\_

Obligor: \_\_\_\_\_

To:

Person(s) Receiving Support:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ \_\_\_\_\_

The attached ☐ amended notice is to tell you the action the Child Support Recovery Unit (the Unit) took as a result of your satisfaction request.

If you have any questions about this letter or the enclosed ☐ amended notice, please contact the Unit listed below.

Child Support Recovery Unit

Worker Name:

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_



**Iowa Department of Human Services**  
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**NOTICE OF DECISION TO SATISFY DELINQUENT CHILD SUPPORT**

Date: \_\_\_\_\_

Case Number: \_\_\_\_\_

To: \_\_\_\_\_

Obligor: \_\_\_\_\_

Person(s) Receiving Support: \_\_\_\_\_

☐ \_\_\_\_\_

This is an ☐ amended notice about the request to satisfy unpaid child support. The Child Support Recovery Unit (the Unit) takes the following action regarding this request:

☐ **Request accepted.** The Unit accepts your request for satisfaction of unpaid child support owed to you on the following support order(s):

<b>Court Order Number</b>	<b>Date Filed</b>	<b>County</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The Unit will prepare and present to the district court a satisfaction order after 10 days unless you contact the Unit worker named on the cover letter. When the court enters this order, it will satisfy all unpaid support due to

☐ and \_\_\_\_\_

in excess of \$\_\_\_\_\_. Only the court can satisfy support. When the court has approved the order, we will send you a copy of the satisfaction order.

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☐ **Request accepted.** The Unit accepts your request for satisfaction of unpaid child support owed to you on the following support order(s):

<b>Court Order Number</b>	<b>Date Filed</b>	<b>County</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The Unit will prepare and present to the district court a satisfaction order after 10 days unless you contact the Unit worker named on the cover letter. When the court enters this order, it will satisfy all unpaid support due to

\_\_\_\_\_ ☐ in excess of \$\_\_\_\_\_.

☐ and \_\_\_\_\_ ☐ in excess of \$\_\_\_\_\_.

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☐ **Request returned.** We are returning your request for satisfaction because the form

- ☐ did not contain necessary information. The form is being returned to you for completion.
- ☐ If you still would like to proceed with the satisfaction request please complete \_\_\_\_\_.
- ☐ If you still would like to go ahead with the satisfaction request, please complete the Satisfaction Affidavit by choosing one of the two options under number four and return the form to the the Unit listed on the cover letter.
- ☐ \_\_\_\_\_ did not sign the Request and Affidavit Attesting to Satisfy Delinquent Child Support, form 470-3546 as required, or did not have the Affidavit notarized. If you still would like to go ahead with the satisfaction request, please complete and return the form(s) to the Unit listed on the cover letter.
- ☐ was completed incorrectly
- ☐ . \_\_\_\_\_ signed on the wrong signature line on the previous request.
- ☐ . The remaining amount of \$\_\_\_\_\_ you want to reserve as still due to you (not satisfy) is more than the balance owed to you. (See the enclosed form, Instructions For Satisfying Delinquent Child Support, for the updated amount owed to you.)
- ☐ (Other Reason) \_\_\_\_\_.

Enclosed is a new Request and Affidavit Attesting to Satisfy Delinquent Child Support. If you still want to go ahead with the satisfaction request, please complete and return the new form(s) to the Unit listed on the cover letter.

- ☐ **Request denied.** The Unit denies your request for satisfaction on the following order:

**Court Order Number**

**Date Filed**

**County**

- ☐ The satisfaction request is denied because the request was for a support order filed in a state other than Iowa.
- ☐ The satisfaction request is denied because the suspension is denied and satisfaction can only be approved when the order is being suspended.
- ☐ The satisfaction request is denied because: \_\_\_\_\_

Note: This denial **does not** affect the right of either party to get a private attorney or petition the court directly to satisfy a delinquent support obligation.

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